

UDHAV DAS MEHTA (BHAI JI) CENTRAL REGIONAL CENTRE

Gram Gora, Bishenkheri, Suraj Nagar, Bhopal (MP)- 462044 Email: - <u>saicrcbpl@gmail.com</u> Tel: 0755-2696930-24, 2696811(fax)

OPEN TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR LTDP CAMPERS FOR THE YEAR 2015-16

Sealed tenders are invited by Sports Authority of India from the reputed manufacturers /authorized distributor for supply of Sports Kit (Branded preferred) **for LTDP Campers** having minimum annual turnover of Rs. 1.00 Crore (Rupees one crore only) for last three years including exports as per audited balance sheet accounts for last three financial years i.e. 2012-13 & 2013-14, 2014-15 if the balance sheet for the year 2014-15 is not finalized, attached 2011-12) for awarding contract to supply the above sports kit items to the SAI CENTRAL REGIONAL CENTRE, BHOPAL.

The detailed information, terms and conditions governing the award of contracts are contained in the tender documents which may be obtained from the office of REGIONAL DIRECTOR, SAI CRC, Bhopal on any working day from the date of publication of this notice to 09th November, 2015, between 11.00 A.M. to 4.00 P.M. on payment of Rs.1,000/- (Rupees one thousand only) inform of demand draft only in favour of REGIONAL DIRECTOR, SAI, Bhopal. Details are also available in SAI New Delhi website www.sportsauthorityofindia.nic.in. In case of downloading from website the bidder will have to submit the cost of tender form separately along with EMD. The tenderer have to submit an EMD of Rs.80,000/- (Rupees eighty thousand only) in favour of Regional Director, SAI Bhopal.

The Tender Enquiry offer in the prescribed tender form along with all relevant documents sealed and completed in all respect must be <u>submitted latest by 10th November, 2015 up to 01.00 P.M.</u> in the Tender Box placed at office of REGIONAL DIRECTOR, SAI Central Regional Centre, Gram Gora, Bishenkheri, Bhopal which will be <u>opened 10th November, 2015 at 03.30 pm</u>. in the presence of the tendered or their authorized representatives.

Sports Authority of India reserves the right to accept or reject any tender without assigning any reason whatsoever.

(ROQUE DIAS)
REGIONAL DIRECTOR (CC)

SPORT'S AUTHORITY OF INDIA

TENDER DOCUMENT FOR AWARD OF SUPPLY OF SPORTS KIT FOR LTDP CAMPERS

IN

SPORTS AUTHORITY OF INDIA

Authorized signatory

Note: Those who are downloading the tender document from our website, they are to pay Rs.1000/- in the form of Demand Draft/Pay Order in favour of Regional Director SAI, Bhopal as cost of tender document. In case the bid is received without the cost of tender document, the same would not be considered.

Issued to:

Sports Authority of India - Tender for Procurement of Sports Kit for LTDP Campers for the year 2015-16



UDHAV DAS MEHTA (BHAI JI) CENTRAL REGIONAL CENTRE

Gram Gora, Bishenkheri, Suraj Nagar, Bhopal (MP)- 462044

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Tel: 0755-2696930, 2696811(fax)

Sports Kit/2015-16

Tender Form No.....

OPEN TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR LTDP CAMPERS FOR THE YEAR 2015-16

Cost of Tender Rs.1000/- (Rupees one thousand only) by Bank Draft (In case of downloading from website the tenderer will have to submit tender cost along with EMD of Rs.80,000/- (Rupees eighty thousand only).

Last date of receipt of Tenders Date and Time for opening of Tenders Venue of opening Tenders 10th November, 2015 upto 1300 hrs 10th November, 2015 at 1530 hrs SAI Central Regional Centre, Gram Gora, Bishenkheri, Bhopal.

Sports Authority of India invites sealed tender from reputed manufacturers/authorized distributor for supply of Sports Kit (Branded preferred). The list of items sports kit is enclosed as **Annexure – I** to this tender form. **The manufacturer/distributor should quote rates of sports kit with one sample for each item is submitted along with the technical bid tender document**. The sample of successful tenderer will be retained and the samples of unsuccessful bidders will be returned. Only one sample will be accepted.

1.	Name of the Firm	
2.	Full Postal Address with Tel. No., Fax No. & E-mail Id	
3.	Attached copy of PAN Number of Firm/Proprietor	
4.	Attached copy of Service Tax No.	
5.	Attached copy of TAN No.	
6.	Affidavit in Judicial Stamp Paper, as required at S. No. 2 of Terms & Condition - Enclosed at Annexure II – A.	
7.	Attached certificate from manufacturer that quoted items are latest stock and	
	original and duly signed and sealed by the authorized signatory of the	
	Company/firm and authorized dealer of the manufacturer	

8.	Copy of audited balance sheet for the last three preceding years (i.e 2012-13,	
	2013-14 and 2014-15). In case balance sheet of 2014-15 is not finalized or readily available the balance sheet of 2011-12 should be attached)	
9.	Attached turnover last three preceding (i.e 2012-13, 2013-14 and 2014-15). In	
	case balance sheet of 2014-15 is not finalized or readily available the balance	
	sheet of 2011-12 should be attached) should be submitted showing annual turnover of Rs.1.00 crore in average for supply of sports kit.	
10.	Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15)	
11.	All Bidders should submit bank details as per proforma in the Annexure -D	
	along with Envelop A for the convenient payment of bills of successful bidder through E-transfer .	

Note: - All the pages should be sealed signed & number by the tendered.

Authorized Signature Name & Address of the firm with seal

GENERAL TERMS AND CONDITONS

- 1. The word "OPEN TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR LTDP CAMPERS FOR THE YEAR 2015-16" should be super scribed on the top left corner of envelope bearing the name and address of the tenderer. The sealed tenders should accompany the following:-
- A. EMD amount of Rs 80,000/- (Rupees eighty thousand only) if the tender is downloaded from the website the cost of tender i.e. Rs.1,000/- also be submitted by Demand draft in favour of the Regional Director, Sports Authority of India, Bhopal payable at Bhopal. (To be submitted in Envelope -A)
- B. The list of samples should be submitted to SAI along with **sample of each item of the quoted** having name of Tenderer and Manufacturer as per Proforma at **Annexure- "II"** and Tender document duly signed by Tendered on each page **(Envelope B).**
- C. Rate quoted for each branded item as per Proforma at Annexure III (Envelope C).
- 2. The rate/commercial/Technical offer of the firm will remain valid from date of acceptance/termination of the contract as the case may be initially for one year.
- 3. The tenderer shall submit in three separately sealed envelopes addressed to the REGIONAL DIRECTOR, SPORTS AUTHORITY OF INDIA, CENTRAL CENTRE, GRAM GORA BISHAN KHEDI POST SURAJ NAGAR, BHOPAL as under:-
 - **Envelope A**: The Demand Draft/Pay order of Earnest Money will be placed in sealed envelope along with details of Demand Draft/Pay Order and details of Tenderer with Seal and Signature.

Envelope B: This envelope shall contain the documents as mentioned in clause <u>26 and 28</u> of the Tender documents and information pertaining to the Sports Kit with the tender documents duly signed on each page by the tenderer or his authorized signatory.

Envelope C: Envelope C shall contain the **Financial Bid Documents**.

- 4. The envelopes containing the quotations/ tenders should be sealed and be super scribed "OPEN TENDER ENQUIRY FOR PROCUREMENT OF SPORTS KIT FOR LTDP CAMPERS FOR THE YEAR 2015-16" as the case may be. The sealed Envelopes should be deposited in the Tender box placed in the office of Regional Director, SAI Central Centre, Gram Gora, Bishankhedi, Bhopal up to 1:00pm on 10th November, 2015.
- 5. Envelope 'A' & 'B' submitted by the Tendered will be opened on the same day at 03.30 pm, i.e. 10th November, 2015.
- 6. Envelope 'C' (i.e. Financial Bid) of only those tenders will be opened, whose samples are selected and qualify technically. Date and Time for opening of Envelop 'C' will be communicated to those whose technical bid is accepted.

Authorized Signature Name & Address of the firm with seal

- 7. The tenderer should sign & seal each page of the tender as token of accepting the terms and condition mentioned herein.
- 8. Late/Vague/ conditional /incomplete/not conforming to the laid down procedure, bids in any respect will be rejected.
- 9. Offers sent by telex/fax/telegram will not be accepted.
- 10. In case of differences arising in the terms and conditions of the tender document with the firm (s) the decision of SAI shall prevail.
- 11. After approval of, the tender, SAI Central Centre Bhopal will retain one sample of each approved item free of cost, returnable to which the tender shall not raise any objection.
- 12. Material indented for, shall be supplied in full quantity within stipulated time. In case of delay in supply/ non supply/ short supply/ poor quality of any other complaint, SAI reserves the right to adjust extra liabilities from the Earnest Money/Security Money, disapprove a brand/all brands or may take any other action as deemed fit.
- 13. SAI will have right to buy Sports Kit as per sample approved or may give its own colour.
- 14. The tender documents are neither transferable nor the cost of tender document is refundable under any circumstances.
- 15. The issuing of tender documents shall not constitute that the tenderer gets automatically qualified.
- 16. If even after approval, information/ facts submitted by a tenderer are found misleading/incorrect/false etc. SAI reserves right to disapprove an item (s) for the current/ future rate contract or may impose penalties as deemed fit. Non compliance of any of the terms of tender and future instructions by Regional Director, SAI Central Regional Centre, will also warrant above penalties.
- 17. All clothing items must have SAI Logo embroidered/ screen-printed on them. The tenderer are to submit an undertaking to the effect that the samples submitted with documentary proof and any discrepancy found later on, the whole amount will be recoverable from the Security Money deposited and remaining amount if any shall be recovered from the tenderer.
- 18. Supply Sports Kit for LTDP Campers may be bifurcated according to the orders placed from time to time during the year and place of supply.
 - The approved rate may also be applicable for other sports promotional schemes of Sports Authority of India, Regional Office Bhopal.
- 19. The rates must be quoted for complete set of items (01 to 07) as mentioned in Annexure-I along with only one set of sample will be accepted which should be inclusive of all taxes and freight charges. The quantity and size of Sports Kit will be decided by the Regional Director, SAI, Central Centre, Bhopal depending upon the No. of campers and coaches in each discipline in Central Centre.
- 20. These terms and conditions and can be modified, changed or added to, at the time of finally concluding.
- 21. Tenderers are strictly required to quote rates for one branded company only.

Authorized Signature Name & Address of the firm with seal

- 22. All tenderer will mention technical detail and specification of quoted items in **Envelop-B**.
- 23. **The successful tenderer will give an Affidavit on a Stamp Paper of Rs.100/- duly Notarized** that the quality of approved items are of the particular branded company only, quoted in the tender are correct & as per the specification of the concerned branded manufacturer.
 - The concerned party will be liable to pay full damage, which shall be adjustable from the Security Amount, in case of any defect found in the supplies or during the guarantee period. Regional Director CC may impose penalty as deemed fit and will have right to recover the amount from Security or to make deduction from the bill.
- 24. The EMD of all unsuccessful tenderers will be returned within a week after execution of the Open Tender. From every bill amount payable to the successful bidder, against each supply order, an amount equivalent to 5% of the bill amount, shall be deducted & retained by the SAI against interest free Security Deposit, refundable after adjustment of dues, payable by such successful bidder, under the terms of this tender document.
- 25. In case of any doubt in material- the expenditure on testing of material will be borne by the tenderer.
- 26. All tenderers are required to mention the Name of Firm with authorized distributor's certification with documentary proof from the branded company whose sample and rates has been quoted in the tender documents. The sample must be submitted full set in a bag/box which will be opened and counted in front of the tenderer along with Technical bid.
- 27. The detail of documents required for eligibility is given in **Annexure II**.
- 28. Tender received without the above documents will summarily be rejected.
- 29. In case of delay in supply by the stipulated date, Regional Director, SAI Central Centre, Bhopal reserves the right of imposing penalty as deemed fit.
- 30. The rate quoted for the items should be inclusive of all Taxes/Levy and transportation charges. No other charges/ Levy shall be paid extra.
- 31. The successful tenderer is required to enter in an agreement on Rs.1.000/- (Rupees one thousand only) Judicial Stamp Paper within one week from the date of award letter as per terms and conditions contained herein or as SAI may decide. The rates of successful tenderer will be valid for one year from the date of execution of this agreement and no increase on any account will be considered.
- The manufacturer/ distributor should give minimum one year guarantee for all the items for material manufacturing defects, and undertake to replace defective products at no extra cost within a month of the defect being brought to notice of the manufacturer/distributor.
- 33. The supply order can be terminated or cancelled summarily by SAI in whole or in part any time without assigning any reason, if the supply made by the manufacturer/ distributor is not found according to the sample approved or in case supply is not received within stipulated time and Regional Director, SAI Central Regional Centre, Bhopal feels that it cannot be used for the event/camp/practice for which it was requisitioned.
- 34. SAI logo as per Annexure-IV is to be printed compulsory, if found not printed 10% penalty will be imposed on supplied items.

Authorized Signature
Name & Address of the firm with seal

- 35. Regional Director, SAI Central Regional Centre, Bhopal reserves the right to reject any tender in whole or in part thereof without assigning any reason. If 5% or more of any item of any one or more lots of supply, is found to be defective, in material, size, quality or any other defect of any specification or manufacturing defect, then a penalty of 10% of the total price of the lot in addition to refund for returned/rejected goods, will become payable to SAI.
- 36. In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter what so ever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Regional Director, SAI Central Regional Centre at Bhopal.
- 37. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate Arbitration proceedings for resolution of differences / disputes etc., mentioned above by appointing a sole Arbitrator, who shall be the Regional Director of SAI, in which event the said proceeding shall be conducted in accordance with the provisions of The Arbitration and Conciliation Act 1996.
- 38. The venue of such arbitration proceedings shall be at Bhopal or as decided by Regional Director of SAI and the courts in Bhopal alone will have Jurisdiction in respect of all proceedings connected there with.
- 39. Payment will be released after one week of satisfactory supply and receipt of goods, supplied as per supply order.
- 40. In a tender, either the Indian agent on behalf of the Principal /OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
- 41. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/ product.

I have read and understood all the terms & conditions of the Tender and hereby undertake to abide by same.

Authorized Signature Name & Address of the firm with seal

CHALLAN FOR SAMPLE SUBMISSION

OPEN TENDER FOR
[TO BE SUBMITTED IN ENVELOPE 'B']

Challan No. & Date(Listing items	-	n the Tender under submission) t/Sales Tax No: Date:
	PAN. No	Date:
TENDER No:		
(Comp	lete Address in Capital let	ter)
BRAND NAME		

S.N.	Name of item(all the item should be of	Technical details	No. of Sample
	same brand)		(one each)
1	Track Suit		
2	Warm Up Shoes		
3	Socks		
4	T-Shirts		
5	Shorts/Skirts		
6	Kit Bag (Big)		
7	One set Jogging Dress		

(AUTHORISED SIGNATORY AND STAMP)

TENTATIVE REQUIREMENT OF TRACK SUIT, T-SHIRT, WARM UP SHOES, SHORTS, SOCKS AND KIT BAG & SPECIFICATIONS

NATIONAL CAMPERS: LTDP CAMPERS

S. N.	Name of Items	Remarks
1	Track Suit BRANDED Preferred	Branded Superior quality micro peach with cloth lining inside. For Upper: Ribs on the waist & cuffs with folded collars. For Lowers: Open bottom with durable & superior quality elastic with dori at the waist. Stitched Nylon thread interlocking & over locking and granted fast color Light Blue with SAI LOGO (As per Annexure-IV) to be displayed in the front and SPORTS AUTHORITY OF INDIA in bold letters on the back.
2	T-Shirt BRANDED Preferred	Branded T-Shirts of knitted superior quality cloth with collars containing 75% cotton and 25% man made/synthetic fibers with SAI LOGO (As per Annexure-IV) to be displayed in the front and SPORTS AUTHORITY OF INDIA in bold letters on the back.
3	Short/Skirts	Short/ Skirts knitted with superior quality cloth containing 75% cotton and 25% man made/synthetic fibers.
4	Warm Up Shoes BRANDED Preferred	 The upper should be made of synthetic leather or synthetic leather with nylon meshes, lightweight, Breathable material with reinforcement on the toes for durability & Comfort preferably. The quoted sample must include the test result in original preferably by footwear Designing and Development Institute (FDDI), Govt. of India, for both the soles and the upper materials. The minimum flex cycle of upper material should be preferably as per the FDDI standards. The quoted samples should also include the sole bonding test result conducted or confirmed by FDDI Preferably. BRANDED PREFERRED With SAI LOGO (As per Annexure-IV)
5	Socks BRANDED Preferred	Good Quality cotton & lycra mixed thick skin friendly materials having double tow & heel with SAI LOGO (As per Annexure-IV).
6	Kit Bag (Big Size) BRANDED Preferred	SAI LOGO (As per Annexure-IV) on the bag. Size - 12 " X 24 " (Length 24" Should Be Taken Only Inner Space I.E. Excluding The Space Of Pockets) Branded preferred.
7	One Set Jogging Dress Branded	SAI LOGO (As per Annexure-IV) with superior quality cloth, 75% cotton and 25% man made synthetic fiber.

Note: The maximum amount for above <u>BRANDED ITEMS i.e.</u> Track Suit-01, T-Shirt-02, Warm up Shoes- 01pair, Socks-02pairs, Kit Bag (Big Size) -01nos, Jogging Dress- 01 set shall not exceed Rs.10000/- per head inclusive of all taxes and freight.

NOTE:

- 1) THE RATE OF ONE SET OF ITEMS MENTIONED AT S NO.01 TO 07 ABOVE CONSOLIDATELY, SHALL NOT EXCEED THE ENTITLED LIMIT OF Rs.10000/-(RUPEES TEN THOUSAND ONLY) INCLUSIVE OF ALL TAXES, FREIGHT CHARGES & OTHER LEVY.
- 2) THE ABOVE PROJECTED QUANTITY IS TENTATIVE WHICH MAY INCREASE OR DECREASE AS PER ACTUAL REQUIREMENT.

Authorized Signature Name & Address of the firm with seal

FORMAT FOR SUBMISSION OF THE TENDER OF LETTER HEAD OF THE FIRM

To, THE REGIONAL DIRECTOR, Sports Authority of India, Central Regional Centre, Gram Gora Bishen Kheri Post Suraj Nagar Bhopal.

Sub: OPEN TENDER ENQUI	RY FOR PROCUREMENT	OF SPORTS KIT FOR	R LTDP CAMPERS FOR
THE YEAR 2015-16			

	In	response to		the	he Tender Notic			oublished	in	
the					on	,	I had	purchased	Tender	
Form	No	from	your	office.	I had	downloaded	tende	r from	website	
the										

I am sending herewith my tender documents as under:

- a) TECHNICAL BID: The tender documents duly signed on each page and all other documents to be submitted along with the tender. **(Envelope "B")****.
- b) FINANCIAL BID: The financial bid for the supply (Envelope "C").
- ** The following details and supporting documents accordingly are available in Envelope "B" for evaluating eligibility etc.
- 1. Name of the Firm
- 2. Full Postal Address with Tel. No., Fax No. & E-mail Id
- 3. Attached copy of PAN Number of Firm/Proprietor
- 4. Attached copy of Service Tax No.
- 5. Attached copy of TAN No./VAT No.
- 6. Affidavit in Judicial Stamp Paper, as required at S. No. **2 of Terms & Condition enclosed at Annexure II – A.**
- 7. Attached certificate from manufacturer that quoted items are latest stock and original and duly signed and sealed by the authorized signatory of the Company/firm and authorized dealer of the manufacturer
- 8. Copy of audited balance sheet for the last three preceding years (i.e 2012-13, 2013-14 and 2014-15). In case balance sheet of 2014-15 is not finalized or readily available the balance sheet of 2011-12 should be attached)
- 9. Attached turnover last three preceding (i.e 2012-13, 2013-14 and 2014-15). In case balance sheet of 2014-15 is not finalized or readily available the balance sheet of 2011-12 should be submitted showing annual turnover of R.1.00 Crore for providing catering services.
- 10. Attached copies of ITR last three preceding years (i.e 2012-13, 2013-14 and 2014-15)
- 11. All Bidders should submit bank details as per proforma in the **Annexure –D** along with **Envelop A** for the convenient payment of bills of successful bidder through **E-transfer**.

That I/We will be responsible for all the contractual obligations including uninterrupted supply, quality of kit items etc.

This is certify that I/We have studied the terms & conditions and understood all clause of the tender in case of award of contract/supply order, I/We undertake to abide by all terms and conditions mentioned in the same.

Date					 		 	
Encl: as	ah	00	Vθ	٩.				

AUTHORUSED SIGNATORY (NAME IN BLOCK LETTERS) SEAL OF THE TENDERER

FORMAT OF AFFIDAFIT FOR SUBMISSION OF THE TENDER ON JUDICIAL STAMP PAPER

Certified that the quality of items as mentioned in Annexure-I, quoted in the tender are originally of company (branded preferred). We are liable to pay damages, adjustable from the Security Deposit, in case of any defect found in the supplies.

Regional Director (CC) may impose penalty as deemed fit & will have right to make recovery from Security or to make deduction from the bill. If the supplied items found damaged or delayed.

Signature of Tenderer With seal

FINANCIAL BID DOCUMENT TO BE SUBMITTED IN ENVELOPE 'C'

Τ	'ENDI	ER NO:	Var	t/Sales Tax No
	n Env	BANK DRAFT NO: relop 'A'] and Date:		-
	Srl.	Name of item (all the item should be of same brand)	MRP	Final Rate Quoted (inclusive of all taxes & freight)
ŀ	1	TRACK SUIT-ONE NO		neight
•	2	WARM UP SHOES-ONE PAIR		
	3	SOCKS-TWO PAIRS		
	4	T-SHIRTS-TWO NOS.		
	5	SHORTS/SKIRTS-TWO NOS.		
	6	KIT BAG (BIG) -ONE NO.		
	7	ONE SET JOGGING DRESS		
			Total Rs.	

COMMERCIAL TERMS

We hereby undertake that no extra charges on any account will be claimed except as mentioned above.

We hereby undertake to strictly abide by the Commercial and other terms laid down in the Tender.

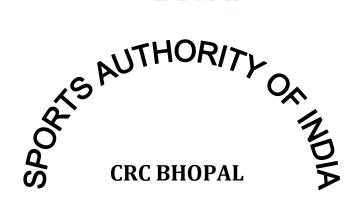
(AUTHORISED SIGNATORY] NAME IN BLOCK LETTERS SEAL OF THE TENDERER

NOTE: - ONE PROFORMA IS TO BE SUBMITTED

Shoes/Socks (size-3-4cx2c -Logo with screen printing)



Track Suit
Upper Back Side
(Size of each letter should be 4cm to 4cm with screen printing)



T-Shirt/Track Suit front of left side (size 8cm length X 2 to 3cm for SAI Name and Logo -3-4cmX2cm with screen printing))



Tracksuit pants/short/skirts front right side (Size-5cm to 8cm x2to 4cm SAI Name logo 3 to 4cm x2cm with screen printing)



Kit Bag (Size- 30cmx 2 to 3cm –SAI name Logo – 10x18Cm with screen printing))



Jogging Dress front right side (Size-5cm to 8cm x2to 4cm SAI Name logo 3 to 4cm x2cm with screen printing)



AUTHORIZATION LETTER

I/We) organization/Society/NGO's name) would like to receive the sums disbursed by
	me/us electronically to our bank account, detailed below:-

Payee's Particulars							Bank Details							
Name of Payee as in bank	Address	District	Pin Code	State	Tel. no. with STD Code	Fax No.	e-mail address (if any)	Name of the Bank	Bank branch (Full address	Bank account No.	Account type	Mode of Electronic Transfer Available	IFSC Code	MICR Code
account					Code				& tel.			Available		
												RTGS NIFT Any Other		

Account has been verified by me	Signature
Sd -Manager	Name
(Bank branch maintaining the account)	Name of Organization
(Seal)	Registration No
	Authority & place of Registration

Date of Registration_____